## Capalino + Company

Government and Community Relations Advocates

TO: CAPALINO+COMPANY TEAM

**FROM:** BEN KLEINBAUM

**SUBJECT:** INT 657 **DATE:** 8/22/2011

CC:

INT 657, introduced by Council Member Annabel Palma on August 17<sup>th</sup>, would require the Human Resources Administration to create a Quarterly Youth and Young Applicant Report to monitor youth and young adults' access to public assistance. The report would, broadly, have to include the following six sections:

- Information on the total number of applicants and their success or failure in receiving assistance
- Information on the education level of applicants
- Information on applicants employment history and current employment status
- Information on how successful applicants are fulfilling work requirements
- Information on the preferences of successful applicants when it comes to work and training requirements
- Information on applicant outcomes

All these sections would be disaggregated by work center and have multiple requirements for reporting to ensure the data can be examined at a granular level. The report would need to be issued every quarter following January 1<sup>st</sup>, 2012.

The bill was referred to the Committee on General Welfare.

By Council Members Palma and Fidler

A Local Law to amend the administrative code of the city of New York, in relation to collecting and reporting data related to youth and young adult access to public assistance.

Be it enacted by the Council as follows:

Section 1. Chapter 1 of Title 21 of the administrative code of the city of New York is amended by adding a new section 21-134 to read as follows:

§21-134. Quarterly reports regarding youth access to public assistance.

- <u>a.</u> <u>Definitions. For the purposes of this section the following terms shall have</u> <u>the following meanings:</u>
- 1. "Back to Work" shall mean the New York City Department of Social

  Services/Human Resources Administration program where a single vendor works with

  individuals to assist them in finding employment from the time they apply for public

  assistance through placement and retention in a job;
- 2. "BEGIN" shall mean the New York City Department of Social

  Services/Human Resources Administration program, known as Begin Employment Gain

  Independence Now, which collaborates with education and training providers to offer a

  coordinated program of employment preparation to support the efforts of public

  assistance recipients who are making the transition to employment;
- 3. "Caregiver" shall mean a non-legally responsible relative or non-relative who is caring for a child or children;

- 4. "Head of household" shall mean the member of the applicant household designated by the household to represent the household in all matters pertaining to its eligibility for and receipt of various forms of public assistance;
- 5. "Household" shall mean a single individual or family, including couples without dependent children who is, or which are, eligible to receive public assistance;
- 6. "Job center" shall mean any New York City Department of Social

  Services/Human Resources Administration authorized facility located within the five
  boroughs of New York City where individuals can apply for public assistance;
- 7. "Minor parent" shall mean any person under the age of 21 who has a child or is pregnant and is eligible to receive public assistance on their own because they are either: (i) married, living with a parent, legal guardian, or adult relative; or (ii) not married and not living with a parent, legal guardian, or adult relative because none is available; or (iii) not married and not living with a parent, legal guardian, or adult relative because doing so would pose a risk of harm; or (iv) not married and not living with a parent, legal guardian, or adult relative because doing so is not in the best interests of the child;
- 8. "Parent" shall mean a custodial parent, legal guardian or other person having legal custody of a child;
- 9. "Public assistance" shall mean cash assistance, temporary cash assistance, safety net assistance and family assistance services provided by the New York City

  Department of Social Services/Human Resources Administration;
- 10. "Successful young adult applicant" shall mean any person between and including the ages of twenty and twenty-four who applied for public assistance and was

deemed eligible to receive public assistance by the New York City Department of Social Services/Human Resources Administration;

- 11. "Successful youth applicant" shall mean any person between and including the ages of sixteen and nineteen who applied for public assistance and was deemed eligible to receive public assistance by the New York City Department of Social Services/Human Resources Administration;
- 12. "Unsuccessful young adult applicant" shall mean any person between and including the ages of twenty and twenty-four who applied for public assistance and was deemed ineligible to receive public assistance by the New York City Department of Social Services/Human Resources Administration;
- 13. "Unsuccessful youth applicant" shall mean any person between and including the ages of sixteen and nineteen who applied for public assistance and was deemed ineligible to receive public assistance by the New York City Department of Social Services/Human Resources Administration;
- 14. "WeCare" shall mean the New York City Department of Social

  Services/Human Resources Administration Wellness Comprehensive Assessment

  Rehabilitation and Employment program, which addresses the needs of public assistance recipients with medical and/or mental health barriers to employment by providing customized assistance and services to help them achieve their highest levels of self-sufficiency;
- 15. "WEP" shall mean the New York City Department of Social

  Services/Human Resources Administration Work Experience Program, which is designed to provide a simulated work experience to individuals receiving public assistance;

- 16. "Young adult applicant" shall mean any person between and including the ages of twenty and twenty-four years old who is applying for or applied for public assistance; and
- 17. "Youth applicant" shall mean any person between and including the ages of sixteen and nineteen years old who is applying for or applied for public assistance.
- b. Quarterly Youth and Young Adult Applicant Report. Beginning no later than January 1, 2012 and no later than the last day of the month following each calendar quarter thereafter, the Department shall furnish to the City Council a report regarding youth and young adult access to public assistance that includes, at a minimum, the following sections:
- 1. Total applicant section. This portion of the Quarterly Youth and Young Adult Applicant Report shall include the following information, disaggregated by job center:
  - i. total number of youth applicants in the last quarter;
- <u>ii. total number of successful youth applicants in the last quarter, broken down as</u> follows:
- (A) total number of successful youth applicants receiving public assistance through a parent or caregiver who is a head of household;
- (B) total number of successful youth applicants receiving public assistance as head of household; and
- (C) total number of successful youth applicants receiving public assistance as a minor parent;
- iii. total number of unsuccessful youth applicants in the last quarter broken down as follows:

- (A) total number of unsuccessful youth applicants deemed ineligible for public assistance through a parent or caregiver who is a head of household;
- (B) total number of unsuccessful youth applicants deemed ineligible for public assistance as head of household; and
- (C) total number of unsuccessful youth applicants deemed ineligible for public assistance as a minor parent;
  - iv. total number of young adult applicants in the last quarter;
- v. total number of successful young adult applicants in the last quarter, broken down as follows:
- (A) total number of successful young adult applicants receiving public assistance through a parent or caregiver who is a head of household;
- (B) total number of successful young adult applicants receiving public assistance as head of household; and
- (C) total number of successful young adult applicants receiving public assistance as a minor parent; and
- vi. total number of unsuccessful young adult applicants in the last quarter, broken down as follows:
- (A) total number of unsuccessful young adult applicants deemed ineligible for public assistance through a parent or caregiver who is a head of household;
- (B) total number of unsuccessful young adult applicants deemed ineligible for public assistance as head of household; and
- (C) total number of unsuccessful young adult applicants deemed ineligible for public assistance as a minor parent.

2. Education section. This portion of the Quarterly Youth and Young Adult Applicant
Report shall include the following information, disaggregated by job center:

i. total number of youth applicants since the last quarter who: (A) did not graduate from high school; (B) graduated from high school; (C) completed a general equivalency degree; (D) attended but did not complete a general equivalency degree course; (E) completed a post-secondary education program; and (F) attended but did not complete a post-secondary education program;

ii. total number of successful youth applicants since the last quarter who: (A) did not graduate from high school; (B) graduated from high school; (C) completed a general equivalency degree; (D) attended but did not complete a general equivalency degree course; (E) completed a post-secondary education program; and (F) attended but did not complete a post-secondary education program;

iii. total number of unsuccessful youth applicants since the last quarter who: (A) did not graduate from high school; (B) graduated from high school; (C) completed a general equivalency degree; (D) attended but did not complete a general equivalency degree course; (E) completed a post-secondary education program; and (F) attended but did not complete a post-secondary education program;

iv. total number of young adult applicants since the last quarter who: (A) did not graduate from high school; (B) graduated from high school; (C) completed a general equivalency degree; (D) attended but did not complete a general equivalency degree course; (E) completed a post-secondary education program; and (F) attended but did not complete a post-secondary education program;

v. total number of successful young adult applicants since the last quarter who: (A) did not graduate from high school; (B) graduated from high school; (C) completed a

general equivalency degree; (D) attended but did not complete a general equivalency degree course; (E) completed a post-secondary education program; and (F) attended but did not complete a post-secondary education program;

vi. total number of unsuccessful young adult applicants since the last quarter who:

(A) did not graduate from high school; (B) graduated from high school; (C) completed a
general equivalency degree; (D) attended but did not complete a general equivalency
degree course; (E) completed a post-secondary education program; and (F) attended but
did not complete a post-secondary education program;

vii. total number of youth applicants who are currently enrolled in: (A) junior high school or middle school; (B) high school; (C) a general equivalency degree course; (D) a vocational training program; (E) a two year college or university; and (F) a four year college or university;

viii. total number of successful youth applicants who are currently enrolled in: (A) junior high school or middle school; (B) high school; (C) a general equivalency degree course; (D) a vocational training program; (E) a two year college or university; and (F) a four year college or university;

ix. total number of unsuccessful youth applicants who are currently enrolled in: (A) junior high school or middle school; (B) high school; (C) a general equivalency degree course; (D) a vocational training program; (E) a two year college or university; and (F) a four year college or university;

x. total number of young adult applicants who are currently enrolled in: (A) high school; (B) a general equivalency degree course; (C) a vocational training program; (D) a two year college or university; and (E) a four year college or university;

xi. total number of successful young adult applicants who are currently enrolled in:

(A) high school; (B) a general equivalency degree course; (C) a vocational training program; (D) a two year college or university; and (E) a four year college or university; xii. total number of unsuccessful young adult applicants who are currently enrolled in: (A) high school; (B) a general equivalency degree course; (C) a vocational training program; (D) a two year college or university; and (E) a four year college or university; and

xiii. total number of successful youth applicants who are fully satisfying their work requirements through education alone, disaggregated by the following age ranges: (A) sixteen through seventeen years old; and (B) eighteen through nineteen years old; and xiv. total number of successful young adult applicants who are fully satisfying their work requirements through education alone, disaggregated by the following age ranges: (A) twenty through twenty-one years old; and (B) twenty-two through twenty-four years old.

3. Employment section. This portion of the Quarterly Youth and Young Adult

Applicant Report shall include the following information, disaggregated by job center:

i. total number of youth applicants who have prior work experience, disaggregated by: (A) employment type, which shall include but not be limited to: (1) human services;

(2) maintenance; and (3) office work; and (B) average monthly wage by employment type;

ii. total number of successful youth applicants who have prior work experience,
disaggregated by: (A) employment type, which shall include but not be limited to: (1)
human services; (2) maintenance; and (3) office work; and (B) average monthly wage by
employment type;

iii. total number of unsuccessful youth applicants who have prior work experience, disaggregated by: (A) employment type, which shall include but not be limited to: (1) human services; (2) maintenance; and (3) office work; and (B) average monthly wage by employment type;

iv. total number of young adult applicants who have prior work experience,

disaggregated by: (A) employment type, which shall include but not be limited to: (1)

human services; (2) maintenance; and (3) office work; and (B) average monthly wage by

employment type;

v. total number of successful young adult applicants who have prior work experience, disaggregated by: (A) employment type, which shall include but not be limited to: (1) human services; (2) maintenance; and (3) office work; and (B) average monthly wage by employment type;

vi. total number of unsuccessful young adult applicants who have prior work

experience, disaggregated by: (A) employment type, which shall include but not be

limited to: (1) human services; (2) maintenance; and (3) office work; and (B) average

monthly wage by employment type;

vii. total number of youth applicants who are currently employed, disaggregated by:

(A) employment type, which shall include but not be limited to: (1) human services; (2) maintenance; and (3) office work; and (B) average monthly wage by employment type; viii. total number of successful youth applicants who are currently employed, disaggregated by: (A) employment type, which shall include but not be limited to: (1) human services; (2) maintenance; and (3) office work; and (B) average monthly wage by employment type;

ix. total number of unsuccessful youth applicants who are currently employed,

disaggregated by: (A) employment type, which shall include but not be limited to: (1)

human services; (2) maintenance; and (3) office work; and (B) average monthly wage by

employment type;

x. total number of young adult applicants who are currently employed, disaggregated by: (A) employment type, which shall include but not be limited to: (1) human services; (2) maintenance; and (3) office work; and (B) average monthly wage by employment type;

xi. total number of successful young adult applicants who are currently employed, disaggregated by: (A) employment type, which shall include but not be limited to: (1) human services; (2) maintenance; and (3) office work; and (B) average monthly wage by employment type;

xii. total number of unsuccessful young adult applicants who are currently employed, disaggregated by: (A) employment type, which shall include but not be limited to: (1) human services; (2) maintenance; and (3) office work; and (B) average monthly wage by employment type;

xiii. total number of successful youth applicants who are currently employed and also enrolled in educational activities, disaggregated by the following age ranges: (A) sixteen through seventeen years old; and (B) eighteen through nineteen years old;

<u>and also enrolled in educational activities, disaggregated by the following age ranges: (A)</u> twenty through twenty-one years old; and (B) twenty-two through twenty-four years old;

xv. total number of successful youth applicants who are fully satisfying their work requirements through employment alone, disaggregated by the following age ranges: (A) sixteen through seventeen years old; and (B) eighteen through nineteen years old; and xvi. total number of successful young adult applicants who are fully satisfying their work requirements through employment alone, disaggregated by the following age ranges: (A) twenty through twenty-one years old; and (B) twenty-two through twenty-four years old.

4. Training and employment programs section. This portion of the Quarterly Youth and Young Adult Applicant Report shall include the following information, disaggregated by job center:

i. total number of youth applicants who are currently enrolled in Department

employment services or programs, disaggregated by service or program, which shall

include but not be limited to: (A) Back to Work; (B) BEGIN; (C) WeCare; and (D) WEP;

ii. total number of successful youth applicants who are currently enrolled in

Department employment services or programs, disaggregated by service or program,

which shall include but not be limited to: (A) Back to Work; (B) BEGIN; (C) WeCare;

and (D) WEP;

iii. total number of young adult applicants who are currently enrolled in Department employment services or programs, disaggregated by service or program, which shall include but not be limited to: (A) Back to Work; (B) BEGIN; (C) WeCare; and (D) WEP; iv. total number of successful young adult applicants who are currently in Department employment services or programs, disaggregated by service or program, which shall include but not be limited to: (A) Back to Work; (B) BEGIN; (C) WeCare; and (D) WEP;

xiii. total number of successful youth applicants who are fully satisfying their work requirements through training/employment services or programs alone, disaggregated by the following age ranges: (A) sixteen through seventeen years old; and (B) eighteen through nineteen years old; and

xiv. total number of successful young adult applicants who are fully satisfying their work requirements through training/employment services or programs alone, disaggregated by the following age ranges: (A) twenty through twenty-one years old; and (B) twenty-two through twenty-four years old.

5. Successful applicant preferences section. This portion of the Quarterly Youth and Young Adult Applicant Report shall include the following information, disaggregated by job center:

i. total number of successful youth applicants who expressed a preference to be linked to: (A) educational activities or programs; (B) vocational activities or programs; (C) full-time employment; (D) part-time employment; and (E) job training programs; and

ii. total number of successful young adult applicants who expressed a preference to be linked to: (A) educational activities or programs; (B) vocational activities or programs; (C) full-time employment; (D) part-time employment; and (E) job training programs.

6. Applicant outcomes section. This portion of the Quarterly Youth and Young Adult Applicant report shall include the following information, disaggregated by job center:

i. total number of youth applicants in the last quarter who applied for public assistance for the first time, disaggregated by: (A) successful youth applicants; and (B) unsuccessful youth applicants;

ii. total number of youth applicants in the last quarter who applied for public

assistance at least one other time in the past, disaggregated by whether or not they were:

(A) a prior successful youth applicant; or (B) a prior unsuccessful youth applicant;

iii. total number of young adult applicants in the last quarter who applied for public

assistance for the first time, disaggregated by: (A) successful young adult applicants; and

(B) unsuccessful young adult applicants;

iv. total number of young adult applicants in the last quarter who applied for public

assistance at least one other time in the past, disaggregated by whether or not they were:

(A) a prior successful youth applicant; or (B) a prior unsuccessful youth applicant;

v. total number of successful youth applicants who are currently employed and who

have retained any job for at least six months; and

vi. total number of successful young adult applicants who are currently employed and

who have retained any job for at least six months.

c. The Department shall prominently and conspicuously publish all

information furnished to the City Council pursuant to subdivision b of this section on the

Department's own website.

Section 2. This local law shall take effect immediately.

LS #2601 & LS #2656

CJG

08/11/2011 1:35pm

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